Neuadd Bentref Llanddona Village Hall

Pwyllgor Committee Meeting

12 November 2020 at 7pm on Zoom

**Special Meeting – Proposed Café in Village Hall**

**Minutes of Meeting**

**Present:** Dayle Evans, Rhian Hughes, Pat Hughes, Carys Roberts, Hanna Baguley, Sarah Walczak, Iain de Wit, Miriam Williams

**1. Apologies:** Helen Abel, Josi Land, Kate Gwilliam, Robert Macaulay, Peter Sterndale, Paul Bishop, Dot and Dave Haselgrove, Ann Roberts

**2. Proposal for Caffi Ni**

A proposal has been made by Pat Hughes and Sarah Walczak to operate a café in the Village Hall. The Proposal is attached to these Minutes of Meeting. In addition to the Proposal the following was discussed -

* All government guidelines will be strictly adhered to in the running of the café. A person will be at the door to greet people. When the maximum number of 10 people are in the café no further people will be admitted
* The initial plans are for the café to be on a drop-in basis. If there is a high demand for the café then bookings will be taken
* Two rooms will be set-up with tables – the third room will be kept empty in case someone becomes unwell while in the Hall
* Only two toilet cubicles will be used
* A take-out service will be considered although table service will take precedence initially
* The café will require two volunteers – one person for table service and one person in the kitchen to prepare orders
* Sanitisation of the Hall was investigated by Iain and a “fogging” system was suggested (email from Iain will be circulated for consideration by Committee). Currently the Hall will be sanitised after use in accordance with government guidelines as described at <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings> and attached hereto

The Committee members in attendance, along with Peter Sterndale and Robert Macaulay by e-mail, approved the opening of Caffi Ni on 19th November 2020 in accordance with the terms set out in the proposal.

**3. Further use of Hall**

The tennis table and writing groups have expressed their wishes to use the Hall again. It was agreed this item should be considered separately by the Committee.

*--End of meeting--*