Neuadd Bentref Llanddona Village Hall

Pwyllgor Committee Meeting

20 August 2019 at 7pm in The Old School

**Minutes**

**Present**: Present: Sarah Walczak, Hanna Baguley, Carys Roberts, Rhian Hughes, Miriam Williams, Josie Land.

**1. Apologies.** Amy Hayes, Jean Matthews, Simon Hunt, Lesley Percival, Helen Abel, Kate Gwilliam, Ann Roberts.

**2. Minutes from the last two meetings**

 Agreed as a true record

**3. Matters arising**

Website: Need to ensure able to use to full advantage however skills in this area limited. Cllr Carwyn Jones may have contacts with college students studying ICT who may be willing to assist.

**Action:** RH to speak to Mike Ty Capel re whether he’s able to assist.

HB to circulate asking whether there’s anyone within the Seiriol area who may be able to assist with the technological/development side.

Fundraising Group – speak to KG to see whether she’s able to share the template.

Charity Commission – request clarification from AH re this point

**4. Hall Use**

**Meeting with the Dog Club on 31/07/19** – meeting was a positive discussion which culminated in agreement being reached on the Dog Club being able to use the facilities, subject to new flooring being put down. Dog Club to sort out possible grant applications/costs etc. and then liaise with the VH committee.

Minutes to be circulated to the group.

**Action:** RH & MW to establish whether it’s David Huntington or Andrew Perrott who is the main contact person for the Dog Club.

**Booking procedures, including Hire rates and H &S policy**

CR had circulated possible pricing list for discussions/agreement. Details of Risk Assessments would be required in addition to documents noting liabilities for each organisation using the facilities.

**Action:** Need the agreement of the wider Committee before confirmed.

**Renting the office**

A local company, Teioni had been in discussion with CR to establish whether the Village Hall Committee would be willing to consider the possibility of them using part of the Hall for their business.

**Action:** CR to ask for details of their Insurance and also circulate information of what Teioni’s requirements are in terms of room/facilities etc.

**5. Filling roles for the hall**

The following roles would need to be filled:

Secretary - AH standing down

Treasurer – CR standing down, JL had volunteered to carry out this role

Caretaker – new position

Vice Chair – JM standing down

**Action:** MW to circulate electronic copies of possible Job Descriptions for Cleaner/Caretaker roles

 

**6. Update on Refurbishment of the School**

Nikki and Claire had been doing some painting and additional eggshell paint required to complete the job and also knotting paint required.

Wood for Shelving and skirting boards had been purchased – cost £50 from Huws Gray

Gwyn Roberts reinstating the blinds in all rooms

**Action:** CR to call at Siop Evans to purchase new floor brushes for the VH

 RH to arrange for Fire Alarm tests to be carried out

 CR to arrange payment

**7. Grants update**

SH/JM not present therefore no update available.

**8. Treasurer's report**

CR reported that the balance £46,628.24 in credit which include £100.00 from Menter Mon; £100 Seiriol Bike Ride and £500.00 from the Rotary Club.

The Running Cost Grant paperwork had been delivered to Isle of Anglesey County Council on 8/8/19 for consideration/processing.

Invoice to be raised for recent Community Council Meeting

**Action:** CR to raise invoice

**9. Grant applications / Fundraising plans**

HA had provided a breakdown of the enquiries she had made with respect to various grants (see separate document highlighting these)



RH confirmed that the sum of £500.00 had been made available from Dwr Cymru. (The grant application requested was £1,000.00 towards cookers)

Suggested that consideration should be given to the following:

Swings and play area

Fencing to secure the children’s play area

Insurance: costs would need to be covered. Need to create an inventory for all the new white goods/tables/chairs etc.

Crockery totalling £80 had been purchased at the Pantri 12, Llangefni, recent closing down sale.

**10. Happy Homes low carbon initiative**

Questionnaires available for completion at the Summer Fair.

Llanfaelog have a Battery Powered Bike

Alwyn Rowland and RH had completed forms for application, however may not have been “the right time” for Llanddona. Possibly for future consider possibility of having Electric Car for use

**11. Recent and upcoming activities**

20 July-- Community Cycle Ride. *Amy received a thank you note from Steve Macvicar* and a donation of £100 had been received for the stewarding of the event.

SM had also donated a 37” TV to the Village Hall.

Need to ensure that the VH purchases a TV Licence.

**Action:** CR to arrange TV Licence be purchased

3 August, 10am-1pm--Summer Produce Fair. Numbers attended estimated between 180-200

10 August, Cwlwm Seiriol BioBlitz. 10:30 – 4:30 for the public. Numbers attending?

26 August-- Sandcastle Competition, Bank holiday Monday, start time 2pm, judging 3pm.

15 September - Book Event for book swaps/purchasesbeing arranged by HA. Light refreshments to be made available.

17 September--AGM

12 October – Autumn Fair

**Other activities suggested:**

22 December - HB suggested a film night for children, “bring a cushion/teddy”

Main hall to be set up for Xmas activities e.g xmas decorations/reindeer food/Teas/Coffees.

Time 6pm – 9pm

Macmillan Coffee Morning 29/9 Sunday between 2-5

Tea/Coffee/Cake provided – no set price but donations requested

MS Society Xmas luncheon – SW raised the possibility of being able to host this event which covers Lleyn Peninsula/Colwyn Bay and Anglesey.

Harvest Supper?

International Food Night – to include tasters of various foods from the World - end of January/February??

25 January 2020 – Event to celebrate Santes Dwynwen

**12. Any other business**

**Date of next meeting:** Tuesday 17th September, immediately following the AGM at 7pm in the school.

Meeting closed at 10pm