Neuadd Bentref Llanddona Village Hall

Pwyllgor Committee Meeting

2 April 2019 at 7pm in the Maes Gwyn Hub

**Minutes**

**Present:** Amy Hayes, Rhian Hughes, Lesley Percival, Clare Hay, Helen Abel, Hanna Baguley, Andrew Perrott, Sarah Walczak, Carys Roberts, Simon Hunt, Jean Matthews,

**1. Apologies.** Kate Gwilliam, Robert Macaulay, Nicky Thomas, Miriam Williams, Ann Roberts.

**2. Minutes from the last two meetings.** Approved as correct.

**3. Matters arising (that are not listed below)**

* Sarah to book “From Here to Eternity” for the weekend of 9th May 2020--ongoing.
* Hanna to post items from the School that are not needed (toilets, stalls, washbasins) on online sale & free sites and to check if any schools need them-- This was done and there has been no interest. We will store for now.
* Rhian to contact community police about cars seen in the School carpark at night--This was done; community police followed up on a car that was seen in the car park that turned out not to be local. They will keep an eye out and we will look into lighting in the future.

**4. Selling old hall**

Utilities. Carys has closed the utilities. Scottish Power account has been closed and we are expecting a refund. Dwr account has been closed and we received refund. Ynys Mon- Carys is waiting to hear from them; we have had the final bill.

Land registry. Rhian is working with them to change the name of the School property. Action: Rhian will let Amy know when the name is finalised so that we can contact the Charity Commission.

Insurance. Currently our policy with Ansvar is covering the School building. Our policy with CaSE (through AVIVA) has been updated to reflect sale of the old hall, however, CaSE is still covering the contents from the hall that is stored at the school. This is because Ansvar will not cover moveable contents whilst the property is unoccupied, although they are happy to include it once the period of the works have been completed and the contractors have moved out completely. **Action: Amy to notify Myles at Access (our broker) of the date that the contractors move out.**

**5. Refurbishment of the School and Grants update**

Refurbishment. The contractors still have a week's worth of work that they are contracted to do. The electricity pole has been sorted; we will also need a new meter. Hywel should finish their work this Friday and then they will have cleaners in. The costs haven't changed, all spending on equipment is on hold. The electrical upgrade is scheduled for 9th April. The Environmental Health people are coming tomorrow; Sarah and Jean will meet them.

Dishwasher and cooker. Dishwasher has been delivered. Sarah and Carys decided on 2 cookers (one to be purchased now) that don't have grills; price is £1299. We will apply for Welsh Water grant to pay for it.

Gas Supplier. We have signed up with Flogas as part of the Madine group. We received a delivery of 500 litres (20% tank capacity) today, and they will fill to 75% later in the week. Today's delivery was only 20% because it was an emergency rescheduling from yesterday's delivery which was cancelled because of problems with the truck.

Grants. Our Welsh Government grant was audited, which went well. We have had payments of £22459 and £2725 in from WG. We will spend the Isle of Anglesey grant on the contractors.

**6. Grant applications**

National Grid (~£20,000); they will notify us when our application has been processed.

North Wales Police application (£2,500); we are still waiting.

Welsh water (£1,000); **Action: we will put in for the cooker.**

Young Farmers grant; **ongoing.**

Calor Gas (£5,000), includes a public vote. Closing date: 28/4. **Action: Rhian to get pictures.**

Environmental & Community Improvement Fund Ynys Mon (£5,000). Closing date: 29 Mar, so have missed this round but can look out for it next time.

EGNI co-operative solar panels

The People's Health Trust Active Communities scheme opening in Wales in June. Assuming that Anglesey is included in the scheme, we would need to estimate our running costs. Our most recent report to Ynys Mon was £900 for running costs for the old building.

Abby Tweed's suggestions: Lloyds TSB Foundation and Moondance Foundation; yet to be looked at.

Waitrose fundraiser will last through April.

We will look for donations for the inside paint. **Action: Carys will check with CL Jones and Huws Grey.**

Helen has found a range of grants. **Action: Helen will look into these during the Easter break.**

**7. Fundraising plans**

Ideas mentioned in a previous meeting were: a raffle with bigger prizes donated by local businesses, an auction, selling cake at the Beaumaris food festival, a sponsored walk or run (e.g. "village on the move"), or something with the Rotary club. Additional ideas were a BBQ and race day at the school, a car treasure hunt, theme nights, bingo, line dancing, and a bake off.

Nicky sent an email to the volunteers requesting help for certain events coming up. Clare & John Hay will help with manning a stall on a Sunday in the food festival and the Victorian Day, and John Alexander will deliver flyers down and around the beach road.

Happy Homes low carbon initiative. We were to give feedback on the survey, or ideas about planning the information events or finding the 6 households, to Jean and Simon. They will come back to us about how they plan to proceed.

Menter Mon Community Hub funding. Our ideas so far are electric car charging points, and wifi superfast hub at School. **Action: Rhian will contact BT about broadband.**

Advertising our request for donations and volunteers.

 -The door-to-door flyers that still need to go to Wern would need to be updated. Robert can help with delivering these, and Julie Nickson can as well.

 -Notice to go on facebook.

 -Rhian wrote to Rotary Llangefni & Holyhead and asked for donation.

**8. Treasurer's report.**

Balance is £26850.38. The balance includes the community fund grant, and the money from Boxing Day. The payment to Pritchard has gone out.

**9. Health & Safety, Activity Risk Assessments, new Hall Policies**

We need to appoint a Health & Safety officer to replace Peter S-B. Elfrin has volunteered to help us with the H&S paperwork. We should also probably appoint someone to oversee hall policies. With more activities occurring in the new building, there will be greater responsibility to inform the users of the hall of the H&S, child protection, and other policies. **Actions: Hanna will ask her father-in-law if he might know someone who could do it; he is doing it for the Town Council. We will hold a meeting with volunteers to bring people forward for roles. We will also invite builders to help with the final refurbishments.**

**10. Recent and upcoming activities.**

23 June-- Cymanfa Ganu.

**11. Any other business.**

Hanna proposed that we consider making the new building a dimentia friendly location, and keep this in mind during the decorating of the school.

We noted that we are holding Elaine's cleaning position for her while the building is being refurbished. The Committee agreed at a previous meeting to pay half wages while the building is closed, and we noted that this decision was minuted previously.

Peter stepped down from the committee at the end of February. The Committee expressed their thanks for all the work he did and the contribution he made as a member of the Committee and wished him well. **Action: We will send a card.**

**Date of next meeting: to be determined.**