Neuadd Bentref Llanddona Village Hall

Pwyllgor Committee Meeting

12 March 2019 at 7pm in the Maes Gwyn Hub

**Special Meeting to discuss Village Hall finances**

**Minutes**

**Present:** Amy Hayes, Carys Roberts, Rhian Hughes, Simon Hunt, Jean Matthews, Andrew Perrott, Hanna Baguley, Sarah Walczak, Miriam Williams, Nicky Thomas.

**1. Apologies.** Helen Abel, Kate Gwilliam, Robert Macaulay, Lesley Percival, Ann Roberts.

**2. Update on income and expenditures for School refurbishment.**

The completion date of the sale of the hall was 7th March 2019. We have received £69,200. The extra £200 is reimbursement for fees we had paid.

Jean and Simon reported on the additional expenses we will have to pay resulting from the poor condition of the building:

* According to the latest QS report, £48,780 has been added to the contract. These expenses are: new hot water boiler in kitchen; replace the combustion fan within the boiler; improvements to electrical system; replace the damaged toilet syphon; hygenic finish to kitchen walls; fit the replacement kitchen sink; replacement radiators (Low Surface Temp); box in exposed central heating pipework; replace ceiling in hall due to damp; cost of extending the contract (£1,000 per week) due to delays due to lack of water supply at start of contract, power failure, and additional works noted here; remove asbestos in Boiler Room; provide and install new switchgear for incoming mains; supply and install 100mm electrical duct from electrical pole into Boiler Room; supply and fit 2nr 900mm kitchen units; and upgrade to the electricity supply, including the additional works associated with the new mains.
* A few additional expenses bring this figure to a total of £51,560 (repair and painting of external joinery and masonry; replacing vandalised lead flashing; removing and reconnecting plumbing to carry out cladding of kitchen; box in high level pipes to carry out cladding of kitchen; plumbing for dishwasher; kitchen worktops).
* Additionally, we have incurred additional professional costs of £17,783 due to the change in contract and the delays. It was noted that every change we need to make to the contract incurs professional fees.

We discussed how we can reduce our spending until we acquire more funds. Some of our grant money is committed to specific expenditures and we cannot change those expenditures (professional fees, the building contract, decorating, volunteer training & publicity materials, some extras). We also must purchase the cooker and dishwasher so that work can finish in the kitchen. We decided to make some savings by postponing purchase of some equipment and the kitchen basics.

Simon and Jean are meeting with the architect and contractor this coming Monday.

**3. Grant applications that are in progress**

National Grid (~£20,000)

North Wales Police application (£2,500) is in the ballot stage.

Welsh water (£1,000)

Calor Gas (£5,000), includes a public vote

Environmental & Community Improvement Fund Ynys Mon (£5,000)

We also are working with the EGNI co-operative to put solar panels on the school.

**4. Any other business**

Old Hall Utilities. A meter reading has been taken to close out the account; Rhian will check paperwork for the date.

Gas at School. Flogas is the cheapest option (standing charge is less than Avanti gas, and there would be no charge for the tank). **Action: Amy will sign us up with Flogas.**

*--End of meeting--*