Neuadd Bentref Llanddona Village Hall

Pwyllgor Committee Meeting

15 January 2019 at 7pm in the Maes Gwyn Hub

**Minutes**

**Present:** Amy Hayes, Andrew Perrott, Simon Hunt, Jean Matthews, Rhian Hughes.

**1. Apologies.** Carys Roberts, Ann Roberts, Peter Sterndale-Bennett, Nicky Thomas, Sarah Walczak, Robert Macaulay, Helen Abel, Kate Gwilliam, Miriam Williams, Hanna Baguley.

**2. Minutes from the last meeting.** The minutes were revised based on feedback from the Committee, and included the decision that we will not put individual donors' names in the minutes. Minutes were agreed as correct following the revisions.

**3. Matters arising (that are not listed below)**

* Sarah to cancel the “From Here to Eternity” and enquire about postponing a year --ongoing.
* Amy to send an email to all Trustees asking them to make a declaration if a financial connection with the buyer exists --done.
* Charity Commission Annual report (Amy) --ongoing.
* Amy to gather contact information from the Committee --ongoing.

**4. Selling old hall**

Progress with the sale. The Charity Commission is considering the paperwork provided by our solicitors and will decide if they can issue an order to allow the completion of the sale. **Action: Amy will check in with the person at CC that she has been in contact with.**

Insurance for items removed from the Hall. At present the items are covered by the Old Hall insurers as the insurances have not changed. However, there is crossover of insurance interests as the items are stored on the School property. **Action: Peter reported by email that he is meeting with the School insurer's surveyor on Thursday and hopes to resolve the issue.**

Rhian to post a notice on facebook that the hall has been sold, and to local buyers --done.

Clearing the hall: Matters arising.

- Rhian to arrange container with Mon Caravan --done.

- Carys to notify the cleaner --done.

- Clearing to start on Sat 15th Dec. Nicky to email the volunteers asking if anyone can join us --done; Hall is cleared.

- Dave to look into what can be done about the oil, e.g. can it be sold back to the provider --ongoing.

Computers have gone to the Canolfan in Beaumaris.

The boiler from the Hall kitchen is in the container at the School.

**5. Refurbishment of the School**

Progress with the work.

-Trees. Roundwood Tree Technology's quotation for removal of some trees and pruning others as needed: Total including VAT £648. They will remove chipped branches but leave the wood.

-There was a site meeting with the architect and QS on Friday. Ramps are in progress; step have had to be changed. Interior work includes fixing electrics, and partition with toilets. For radiators, considering boxing out or low surface temperature.

-The electricity supply is currently 60 amps, which is inadequate. An application has been made for an upgrade of supply. 3-phase would cost £25-30k; single phase may need a new pole and transformer.

-The QS has updated the report using new costs and actual rather than estimated costs. Following are some of the costs: kitchen cladding £2.3k; kitchen fittings £2k; scaffolding (reintroduced into the contract) £4k; flooring £3.5k; radiator covers £1.5k; boxing exposed pipework £500; remove security bars near boiler room £200; new switch gear for boiler £2.5k. Upshot: we were £16k short and are now an additional £39k short. **Action: We may have to make decisions about what to cut out.**

Peter was to gather rates information from gas companies Caligas, Gas Solutions, and Flogas --Peter reported by email that he is still trying to pin down AvantiGas for confirmation of litre price and if there would be any charge for a new tank. **Action: Peter has a meeting with AvantiGas on Friday.**

Related to this, we advised the County Council that the gas had been disconnected, which they denied.

Other issues

Helen has been waiting to hear from Rhys from Cynnal with regards to the white board and projector. Annwen Morgan's office contacted us. **Action: Jean has asked Helen to contact Cynnal about what is needed and delivery time.**

Annwen's office arranged for two sinks and a waste disposal to be delivered to the School. Hwyl will contact them directly.

**6. Grants**

Big Lottery. We can start claiming from this grant. We have money for volunteer training.

Welsh Government. They are helping us with the most recent claim. Jean is doing the progress report.

Isle of Anglesey grant. We have received the revised agreement.

National Grid Application (Amy) --ongoing.

North Wales Police application. Rhian is looking into it; it would be for crime prevention.

**7. Fundraising plans**

Nicky was to send out a message to volunteers about the Treasurer’s post-- this was done and there were no responses. Rhian reported that Carys has spoken with someone who might be interestecd.

Rhian was to ask Nicky to ask the volunteers if anyone would like to be in charge of organising the volunteers-- Nicky has agreed to take on this role.

Lesley Percival’s fundraising ideas-- ongoing.

Boxing Day Swim. There were 17 swmmers. £146.21 was raised.

Ongoing applications: Welsh Water (Hanna); Menter Mon Community Hubs funding (Simon); Young Farmers grant (Rhian)--all are ongoing.

Hanna to distribute the door-to-door flyers to Wern --ongoing.

Hanna to prepare a notice for facebook similar in content to the flyer requesting volunteers and donations, but that is briefer and will grab attention--ongoing.

We considered posting on facebook some more pictures of the last event at the hall --done, and some photos will appear in the Puffin.

Happy Home Project (Menter Môn). Alwyn recommended this project, which aims to make communities more aware of their energy use and renewable alternatives. Our application has been successful and we have been nominated to be one of two communities on Ynys Môn to take part, the other being Llanfaelog. There is no funding, but they will be "signposting" us to available funding. **Action: Rhian, Jean, and Andrew will try to go to press release on 28 Jan.**

**8. Treasurer's report.**

Balance is £22,420.70 as of today.

**9. Recent and upcoming activities.** None.

**10. Any other business.**

Lesley Purcival is interested in joining the Committee. **Action: Amy will contact her.**

Hanna was willing to sell items from the School that are not needed. **Action: Rhian will check with Hanna about this.**

**Next meeting: Tues 19 February 2019, 7pm. Location: Hub in Maes Gwyn.**