Neuadd Bentref Llanddona Village Hall

Pwyllgor Committee Meeting

16 October 2018 at 7pm in the Village Hall

**Minutes**

**Present:** Amy Hayes, Nicky Thomas, Helen Abel, Irene McTeer, Ann Roberts, Carys Roberts, Simon Hunt, Jean Matthews, Peter Sterndale-Bennett, Andrew Perrott, Rhian Hughes, Miriam Williams.

**1. Apologies.** Robert Macaulay, Sarah Walczak, Kate Gwilliam, Hanna Baguley.

**2. Minutes from the last meeting.** Approved as correct.

**3. Matters arising (that are not listed below)**

* Rhian to try to set up meeting with the County Council Archives for September—We will leave this until next year when the new hall is open.
* Sarah to register the Village Hall with the Arts Council of Wales—ongoing.
* Charity Commission Annual report (Amy) – ongoing.
* Andrew to adapt the press release for the October deadline of the Puffin— not done as press releases are on hold until issues with the school building are settled.
* Andrew to attend Big Lottery media training—Andrew attended; very worthwhile session, and he will circulate materials that he received.

**4. Grants**

Big Lottery grant.

- BBC was to be coming to Llanddona for publicity on Thursday 20 Sept— Rhian has deferred them until we know what is happening with Ynys Môn Council.

-Jean has not started the grant yet because we don’t yet have the contractor’s start date.

Welsh Government grant. We are awaiting payment for the purchase of the school.

Horizon Energy. We received the payment (£3000) on 5th October.

**5. Purchase of the school**

Solicitor was to finalise the paperwork for the sale—issues such as Land Registry processes are still in progress.

**6. Refurbishment of the School**

Helen was to forward to Jean the PTA letter that she has—Done.

Meeting with Ynys Mon Council regarding the state the school was left in.

Rhian, Jean, Simon, Carys, Amy, and Carwyn met with Dr Gwynne Jones, Annwen Morgan, and Marc Jones of Ynys Mon Council on 11 Oct. Annwen chaired the meeting, and she went through all of the points we raised in our letter. She has already begun investigating many of the points. She is enquiring about a replacement sink for us, and will contact the Archives to see if some of our things might be there. Regarding the heating system, which we emphasised is our biggest financial problem, they were puzzled as to why components are missing and why it was not kept on the frost setting. They will have one of their engineers examine the premises with some of us present, to try to understand what might have happened and why, and to make an assessment of the damages. We will then proceed from there.

Peter was to get a new lock for the Calor gas and remove the old one—Peter has the new lock but it has not yet been installed.

Progress with the burglar alarm—The alarm is now set. Fire extinguishers have been checked; they will have to be serviced.

Start date for contractors—still to be determined.

**7. Selling old hall**

Notification to Charity Commission (Amy)—this is in progress.

Robert was to contact Williams & Goodwin to ask them to handle the sale—This has been done.

A Committee Meeting was held with Gwennan Davies of Williams & Goodwin on 24 September to discuss the possible methods available to us for selling the village hall. Following this meeting and circulation of the minutes to Committee members who were not present, it was agreed unanimously by the Committee to sell the hall by auction without an overage.

The auction will be on 6th December in the science park in Gaerwen. Before then we will meet with Williams & Goodwin to decide the reserve price. W & G have requested the hall keys in order to prepare advertising materials.

**8. Proposed private loan**

Our solicitor was to draft the terms of the loan for the Committee to consider— **Action: Jean will remind solicitor.**

**9. Fund raising plans**

Carys was to contact Alwyn about the CAF loan that Alwyn mentioned. We decided not to pursue this.

Menter Môn’s Ynys Môn Enterprise forum. **Action: Rhian to ask Alwyn about that and will ask if he can come to the next meeting.**

Update on submitted Grant Applications: Greggs, Waitrose, Tesco, Morrison’s, WH Smith have been submitted. We have received grants from Blakemore (£80), and Electric Mountain/First Hydro (£1121). **Actions: Ongoing applications: Welsh Water (Hanna); Menter Mon funding for Community Hubs (Simon).**

Some volunteers from our list have agreed to help with fundraising. Vicky Cepel and James & Lyndsey Percival were invited to this meeting to discuss fund raising drives but were unable to attend. **Actions: Nicky will meet with Vicky Cepel about internet-based funding drives, e.g. through paypal; Nicky will look into using the Boxing Day swim in the sea as a fund raiser; Meg Marsden will hold a knitting stall at the Christmas fair to raise funds; Rhian will sort a notice for the Puffin advertising fund raising.**

**10. Treasurer's report.**

Balance: £69663.30

We’ve had an invoice from Tomos Hughes for the defibrillator for the sum of £658.80. We have had the cabinet for the defibrillator, which was paid for by Seiriol; there is money left for signage and arrows directing. They are holding the cabinet.

Peter was to meet with Calor Gas on 19 September so that we can compare their price with the offer from Flogas. We will hold off deciding until we sort things out with the council.

**11. Recent and upcoming activities**

27th October 10-12noon—Autumn Apple Fair. Rhian will contact stalls; Jean will contact Fair Trade; setting up at 9am.

1st December – Christmas Fair. Everyone have think about competitions we could have.

**12. Any other business.** Sarah has brought furniture from the shop to be used in the school; it is stored on the stage.

**Next meeting: Tuesday 20 November 2018, 7pm in the Village Hall.**