

Neuadd Bentref Llanddona Village Hall

(Registered Charity 506824)
(Rhif Cofrestru Elusennol 506824)



Minutes of the Committee Meeting after the AGM 4th October 2021

Present: P Hughes, M Williams, S Walczak, Ian de Wit, Dot Hazelgrove, Dave Hazelgrove, L Hawke, J Hawke.

1. Election of Officers

P Hughes unanimously elected as Chair
M Williams unanimously elected as Vice-Chair
R Macaulay unanimously elected as Treasurer
J Hawke unanimously elected as Administrator

2. Approval of Minutes of previous meetings

All the minutes listed below were approved unanimously:-
Committee meeting of 23rd August
Extraordinary committee meeting of 13th September (**not quorate**)
Extraordinary committee meeting of 14th September

3. Review of Complaints Procedure

The Complaints Procedure was reviewed and accepted without alteration.

4. Events Sub Committee (Christmas Fayre)

Meeting to be held on 20th October with all Management Committee members. Christmas Fayre to be on 4th December from 11am onwards.

5. Dates of future meetings

To allow Committee members to plan ahead, the meetings will be on the 1st Tuesday of each month, making the next meeting 2nd November.

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6. Any Other Business

a) Dog Club.

A letter will be sent to the Charity Commission setting out our position, and copied to Councillor and MP.

We will do everything we can to get the club back in the Hall. Flooring needs investigation with Neil at Caprice and Mark Morris and any other potential supplier.

b) Minutes to be sent by email only in future to save printing.

c) CAF Bank. Signatories to be Pat, Miriam, Iain, Sarah.

d) Flogas. Josi has sorted out the cost to be in line with the village contract, the price is £0.32 pre litre.

e) We do not need to register with the Information Commissioner.

f) The Owain Glyndwr management are happy to cooperate with us. Further details can be sorted out when the new owners take over.

g) Table Tennis: A memorandum of Intent is required. This will be organised after 20th when Pat returns.

h) Big Lottery: The final letter has been received so the grant is completed.

i) Heating: The control App and instruction book have been recovered from Rhian.

j) Contracts are required for the Church Group and for Caffi Cofio.

k) Young Farmers: They are not currently paying for their use of the room. Their parent body should be asked about the hire fees.

l) Running Costs Grant: Miriam to follow up.

m) Christmas Tree for the Hall. Miriam to talk to Liz Pritchard.

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Actions:

1. **JRH:** Letter to Charity Commission, Councillor & MP.
Flooring – Caprice, Mark Morris, etc.
Heating control App.
Contracts for Church Group & Cofi Cafi.

2. **Miriam:** CAF Bank signatures.
Running Costs Grant.
Christmas Tree.

3. **Pat:** Table Tennis letter of intent.
Young Farmers rent.